

OCCUPATIONAL HEALTH AND SAFETY POLICY

1 PURPOSE AND SCOPE

Northern Transportables recognises that health and safety hazards can arise in the wide range of activities undertaken by our workers.

In this policy, Northern Transportables affirms its commitment to the health and safety of all workers and key stakeholders in all their activities.

Northern Transportables recognises its duty to provide and maintain, as far as reasonably practicable, safe, and risk-free environments, equipment, supervision, systems, and facilities for Northern Transportables workers and visitors.

The Occupational Health and Safety Policy has been aligned with AS/NZS ISO 45001:2018.

2 DEFINITIONS

An **injury**, in relation to a worker, is a physical or mental injury arising out of or in the course of the worker's employment and includes:

- a disease; and
- the aggravation, acceleration, exacerbation, recurrence or deterioration of a pre-existing injury or disease (*Return to Work Act 1986*).

Worker is defined as anyone who carries out work for Northern Transportables, such as:

- an employee
- a contractor or sub-contractor
- an employee of a contractor or sub-contractor
- an employee of a labour hire company
- an apprentice or trainee
- a student gaining work experience

3 REFERENCES

Work Health and Safety (National Uniform Legislation) Act 2011
Work Health and Safety (National Uniform Legislation) Regulations 2011
Return to Work Act 1986 and Return to Work Regulations 1986
Occupational Health and Safety Management Plan
Occupational Health and Safety Statement
Safety Awareness Elements
Code of Conduct

4 RESPONSIBILITIES

Senior Management Team has overall responsibility and accountability for the prevention of work-related injury and ill health and in implementing this policy.

All **workers** are responsible for:

- contributing to and participating in OHS activities, training and information;
- working in a safe and responsible manner and complying with all safe working procedures; and
- reporting all accidents, incidents, near misses and workplace hazards.

Managers and Supervisors are responsible for ensuring that their work areas are safe and does not pose a risk of injury or illness to a worker.

QHSE Compliance Officer is responsible for the provision of information on this policy, to provide advice to workers, and manage any associated complaints, in order to assist Northern Transportables to prevent and address breaches of this policy.

5 METHOD

Northern Transportables is committed to:

- Prioritising, developing, and supporting a culture that embraces wellbeing, health and safety, and sound management of our activities;
- Maintaining up-to-date knowledge of health and safety, and complying with all OHS legislation;
- Eliminating as far as reasonably practicable work-related injury and illness, by continually improving our OHS performance through setting and measuring objectives and targets, and undertaking an annual review of risk control plans;
- Preventing and minimising injury by involving our workers in identifying hazards, assessing risks, and designing and implementing controls over workplace hazards;
- Investigating all types of incidents and implementing preventive actions;
- Providing adequate support and timely rehabilitation for injured or ill workers; and
- Providing workers with safe equipment and work systems, regular information, instruction, training, and supervision to ensure their health and safety.

Implementing and monitoring this policy

The health and safety duties of Northern Transportables workers will be communicated to them and training in procedures provided. Northern Transportables is committed to regular consultation with employees to ensure that the policy operates effectively and that health and safety issues are understood, managed, and regularly reviewed.

Northern Transportables will:

- Effectively implement the health and safety policy, actively promoting, implementing and support OHS procedures;
- Encourage initiatives contributing to safer and improved working and activity environments;
- Make regular assessments of health and safety performance and resources; and
- Ensure specific procedures are periodically revised in a context of practical application and consistency.

6 KEY PERFORMANCE INDICATORS (KPI), RECORDS, AUDIT AND REVIEW

- Annual Internal Audit of Compliance against AS/NZS ISO standards;
- Non-Conformance Reports Issued;
- Analysis of Health and Safety Statistical Data; and
- IMS Review Meetings.

7 DOCUMENT CONTROL

Version	Document Name	Authorised By	Revision Date	Next Revision
Version 1.3	Occupational Health and Safety Policy	Name: Simon Donnelly Position: Managing Director	September 2021	September 2022